<u>Step #1</u> – Visit <u>www.myICBR.org</u>, and click the blue "Renew" button on the top right corner of the home page. From the Renewals page, click "Renew REALTOR[®] Membership Online Here" button.



<u>Step #2</u> – Enter your realtor.org username and password. If you do not know your username, you can use your <u>NRDS#</u> or email address to retrieve. If you have never paid your REALTOR[®] dues online, you may need to create an account. Otherwise, you will have to contact NAR support at 1-800-874-6500 to assist. (ICBR doesn't have access to see/reset)

| Sign In | Register |
|------------------------------|---|
| Jsername | Are you a new REALTOR® with |
| Jamanna | a Member ID? Don't have an NAR online account? |
| Password Oshow | |
| | exclusive content and benefits |
| Forget userpame or password? | designed to help REALTORS ® |
| Forgot usemanie or password? | become more profitable and |
| | successful. |
| Sign In | Learn More |
| View our help FAQs ? | Register Now |
| | Not a member of NAR? |
| | Register as a guest to sign up for |
| | newsletters and access the REALTOR® |
| | store. |

How to Submit Annual Membership Renewal Payment Online - REALTOR® Members Only

<u>Step #3</u> – If you access the login via ICBR's website, you should go right to the invoicing option. If you do not--after logging in to your account, you can click 'Pay Dues' at the top of your screen. Then click the **"Invoicing"** link for ICBR. Follow any screen prompts to complete your transaction.



<u>Step #4</u> – Primary REALTOR[®] dues invoices include \$765 in dues renewal fees to NAR, IAR and ICBR, or \$285 ICBR dues for secondary members. In addition, you can pay your ICREX subscription (leave 'Pay Now' toggled on or if you do not want ICREX select 'Pay later') and **click 'Apply'** to update the invoice if you made a change. **Click 'Invoice Overview'** to proceed.

| 347.5 | | | | | | | | | |
|------------------|---|------------|------------------------|---|------------|-------|-----------------|------------------|------------------|
| Bil 103 Fo | ll to: 21 S Calhoun Street rt Wayne, IN 46802 | | | | | | | | |
| | BILLING NAME | DUE DATE | OUTSTANDING BALANCE | | CURRENT PA | YMENT | LATE FEE | TOTAL PAYMENT | OPTION TO PAY |
| 3 | ICBR Dues | 01/01/2023 | \$250.00 | s | 250.00 | * | \$0.00 | \$250.00 | Annual |
| | ICREX Subscription* | 01/01/2023 | \$590.00 | s | 590.00 | * | \$0.00 | \$590.00 | Annual |
| > • | Optional Yes 💿 No | | | | | | | | |
| In | diana Association Dues | 01/01/2023 | \$254.00 | s | 254.00 | ٠ | \$0.00 | \$254.00 | Annual |
| | NAR Consumer Advertising Campaign Assessment | 01/01/2023 | \$45.00 | S | 45.00 | * | \$0.00 | \$45.00 | Annual |
| R | National Association of REALTORS Annual Fee | 01/01/2023 | \$150.00 | s | 150.00 | | \$0.00 | \$150.00 | Annual |
| 3- | | | | | | | Total: | \$1,289.00 | |
| 3 | | | | | | | Total Discount: | \$0.00 | |
| | | | | | | | | A Reset | |

How to Submit Annual Membership Renewal Payment Online - REALTOR® Members Only

<u>Step #5</u> – To proceed to payment, **click "Pay Invoice"**. You may also download or print a copy of your invoice.

| Invoice Overview | | | |
|------------------|------------|-------------------------------------|-------------|
| | Ł DOWNLOAD | | < |
| Invoice | | 10/22/2021, 2:11:19 PM Central Time | |

Upon selecting 'Pay Invoice', you will confirm you will be paying by credit card (MasterCard, Visa or AmEx). **Click "Go To Checkout".**

| /our Dauraantu ill ha araaa | and for \$500 D |
|-----------------------------|--------------------|
| rour Payment will be proce | essed for \$699.00 |
| Credit Card | |
| | |
| CANCEL B GO TO | О СНЕСКОИТ |

Once you select your method of payment, follow the on-screen prompts to submit your payment.